

انتوني ناتنغ

لويل ثوماس





:

:

()

()

()
()

"

"







()
()
()

...

"
:
:

"

"

"

.

.

.

.

.

.

.

.

.

.

.

.

.

.

.

.

!

:

..

..

...

...

..

..

..

..

..

..

..

..

..

..



.()

" "

"

" ...

"

"

"



!

!

!

!

!

!



" :

" :

:

...

:

:

:

.....

:

:

..

:

...

...

:

....

...

....

:

:

...

...

...

...

:

...

!

...

...

...

...

:

.

...

.

...

...

....

.

:

...

...

.....

...

...

...

...

...

.

.

.

.

.

.

.

.

.

.

.

.

.

:

...

!

:

....

:

:

!...

:

:

.

.

.

.

:

...

.

.

.

.

.

.

.

:

...

!

.

"

"

.

.

.

.

.

.

.

.

.

.

.

.

.

.

.

.

!

:

...

!



...

...

...

.....

...

...

.

...

...

...

...

...

...

.

.

.....

||

...

.

.

.

:

.

.

.

.

.

.

.

:

.

...

...

...

.

...

...

...

...

.

.

.

.

.

.

:

....!

...

...

...

...

...

..

!

" :

...

...



" :

.

.

" :

.

" :

" :

.

" :

" :

.

.

.

:

"

" :

.

.

:

!

" :

...

" ...

" ..

"



"

!

!

:

" "



.

.

:

.

.

.

.

.

.

.

.

.

:

.

.

!

.

.

.

.

...

...

.

...

.

...

...

:







.

.

.

.

...

...

.

...

...

.

.

.

.

.

!

.

.

.

...

...

.

.

.

.

.

.

.

.

.

.

.

.

.

.

.

.



||

||

.

||

||

||

||

||

||

||

||

||

||

.

.

"

.

"

.

.

.

" :

.(

)"

...

" :

"

.

.

" "

.

.

.

.

!

" "

" "

" "

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

" "

"!" " :

" "

"

"

"

"

"

" :

" ..

" :

" "

"

" :

" "

!" "

"

"

" " :

"

...

" :

" "

" "

" "

" "

.

:

"

.....

...

...

...

...

...

"

"

"

"

:

.

"

"

.

"

"

.

"

"

..

...

"

"

.

"

"

"

"

"

"

.

“ ”

.

“ ”

“ ”

”

“ ”

.

.

.

“ ”

.

.

.

“ ”

“ ”

“ ”

”

“ ”

“ ”

||

||

|| ||

|| ||

" "

.

" "

" "

.

.

.

.

.

.

...

.

.

"

"

.

.

" " " "

" "

" "

" " " "

:

"

....

" "

...

" "

“ ”

“ ”

...

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ” “ ” “ ” “ ”

" "

" "

" "

...

"

" "

....

"

"
.....

.

" "

.

.

.

.

.

.

.

.

.

" " "

"

.

...

" "

"

"

"

"

"

"

"

⋮

.

.

.

.



“ ”

“ ” “ ” “ ” “ ”

“ ”

“ ”

“ ”

“ ”

...

“ ”

“ ”

“ ” “ ” “ ” “ ”

“ ” “ ”

“ ” “ ” “ ”

“ ”

“ ” “ ”

“ ” “ ” “ ” “ ”

“ ” “ ”

“ ” “ ”

“ ” “ ”

" "

" " " " " " " " " " " "

" "

"

“ ”

.

.

“ ”

.

.

.

.

...

.

.

“ ”

.

.

“ ”

.

....

.

.

“ ”

.



" "

"...!" ... "..."

" "

“ ”

“

”

.

.

“

.

”

”

“

”

.

“

”

”

”

”

”

.

”

”

”

”

.

.

.

.

.



"Baisani "

" " " " " "

" " " " " "

" "

" "

" " " "

" " " "

" "

"

"

"

“ ”

“ ”

“ ”

" :

" ..

"

" :

"

"

"

"

"

"

" :

"

"

" :

"

!"

" :

... " :

!"

...

" :

...

"

" :

"

"

"

...

" :

" "

" "

!

...

" " " "

" "

" "

" "

" "



.

" "

.

.

" " " "

" " " " " "

.

.

.

.

.

.

" " " " " "

.

.

.

" "

.

"

"

.

.

.

.

.

.

.

"

"

.

"

"

.

.

"

"

.

.

"

.

.

.

...

" :

...

"

.

" :

"

!

"

"

"

"

...

" :

" :

...

" "

" "

" :

" :

"

"

" :

"

...

!

.

.

"

"

.

"

"

"

"

.

.

"

"

"

"

"

"

.

.

"

"

"

"

.

.

"

.

"

.

.

“ ”

“ ” “ ” “ ” “ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

1. The first part of the document is a list of names and titles.

2. The second part of the document is a list of names and titles.

3. The third part of the document is a list of names and titles.

4. The fourth part of the document is a list of names and titles.

5. The fifth part of the document is a list of names and titles.

6. The sixth part of the document is a list of names and titles.

7. The seventh part of the document is a list of names and titles.

8. The eighth part of the document is a list of names and titles.

9. The ninth part of the document is a list of names and titles.

10. The tenth part of the document is a list of names and titles.

11. The eleventh part of the document is a list of names and titles.

12. The twelfth part of the document is a list of names and titles.

13. The thirteenth part of the document is a list of names and titles.

14. The fourteenth part of the document is a list of names and titles.

15. The fifteenth part of the document is a list of names and titles.

16. The sixteenth part of the document is a list of names and titles.

17. The seventeenth part of the document is a list of names and titles.

18. The eighteenth part of the document is a list of names and titles.

" " "

.

.

)

(

.

.

.

.

.

.

.

" "

.

...

" :

...

"

" " " "

.

" "

....

" " " "

" "

" "

.

.

.

.

"

"

.

.

"

"

.

.

"

"

"

"

.

.

.

.

.

"

"

.

"

"

.

“ ”

“ ”

...

...

...

“ ”

...

...

" "

" "

" "

"

"

" "

" " " "

" "

" "

" "

" "

.

"

.

.

" "

.

" "

.

.

" "

.

" :

.

.

.

.

...

...

" ...

.

.

.

" "

.

...

"

!"

..."

" :

" :

...

"

!

" "

..."

"

"

"

" :

" "

" "

" "

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

"

"

"

"

"

"

"

"

"

"

.

"

" :

.

.

.

"

"

"

"

...

...

.

.

.

.

.

.

.

:

"

...

.

"

" "

.

" "

" "

!

" "

.

.

" "

.

!"

":

"

...

":

.

"

":

" " "

"

.

.

.

.

.

.

.

"

"

"

"

"

"

.

"

"

"

.

...

"

"

.

.

"

"

"

"

.

“ ”

“ ”

“ ”

“ !

”

“ ”

“ ”

“ ”

...

.

.

"

"

.

.

.

"

"

.

.

.

.

.

"

"

.

"

"

.

"

"

"

"

.

.



" " " "

" "

" "

" "

" "

" "

" "

" " " "

()

" "

" "

" "

"

"

"

"

"

"

" "

"

"

"

"

"

"



.

:

.

" :

...

"

" :

.

"

.

...

"

"

.

.

.

.

.

.

.

"

"

" "

"!

" "

" "

" "

.

.

" "

.

.

.

.

.

.

"

"

.

"

"

.

"

"

.

.

"

"

.

"

"

"

"



"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

1. The first part of the document discusses the importance of maintaining accurate records of all transactions and activities. It emphasizes that proper record-keeping is essential for transparency and accountability, particularly in the context of public administration and government operations. The text notes that such records are often subject to public scrutiny and must be maintained in a clear, accessible, and secure manner.

2. The second part of the document addresses the challenges associated with data management and information security. It highlights the need for robust systems to protect sensitive information from unauthorized access, loss, or corruption. The text suggests that organizations should implement comprehensive security protocols, including regular updates, backups, and access controls, to ensure the integrity and confidentiality of their data.

3. The third part of the document focuses on the role of technology in enhancing operational efficiency and decision-making. It discusses how modern software solutions and digital tools can streamline processes, reduce errors, and provide valuable insights through data analysis. The text encourages organizations to embrace innovation and invest in high-quality technology to stay competitive and responsive to changing market conditions.

4. The fourth part of the document explores the importance of human resources and organizational culture. It stresses that a skilled and motivated workforce is critical to the success of any organization. The text advocates for ongoing training and development programs, as well as the promotion of a positive work environment that fosters collaboration, innovation, and a strong sense of purpose.

5. The fifth and final part of the document discusses the need for continuous improvement and adaptability. It notes that organizations must regularly evaluate their performance, identify areas for improvement, and be willing to make necessary adjustments. The text concludes by emphasizing that a commitment to excellence and a willingness to embrace change are essential for long-term success in a dynamic and ever-evolving business landscape.



" "

" "

"

" "

" "

" "

" "

.

.

" "

" "

" "

!

" "

" "

.

.

...

" "

.

"

"

.

" "

.

"

"

.

" "

.

" "

" "

" "

.

" " " "

" "

.

.

.

"

"

.

"

"

"

.

"

.

"

"

"

"

.

"

"

.

"

"

"

"

"

"

"

"

"

"

"

"

.

.

"

"

"

"

"

.

"

.

.

.

.

.

.

" " " "

"

.

"

" "

" "

.

.

()

.()

" "

.

" "

.

" " ;

.

" "

" " " "

" "

.

.

.

" "

.

" "

.

.

.

.

.

.

" " " "

.

"

" "

"

.

"

.

“

”

·

·

”

”

”

”

”

”

”

”

”

”

”

”

”

”

()

”

”

·

·

”

”

”

”

”

...

...

...

”

”

”

...

”

·

”

”

·

”

”

”

...

”

·

”

”

”

”

·

·

”

”

”

”

”

·

”

·

.

.

“ ” “ ” “ ”

.

.

“ ” “ ”

.

.

“ ” “ ”

.

.

“ ” “ ”

.

.

“ ” “ ”

.

“ ” “ ”

“ ” “ ” “ ”

“ ” “ ”

“ ” “ ”

.

"

...

" :

"

"

"

"

"

"

"

!

"

"

"

"

!

...

" . . . "

"

"

.

.

.

"

"

"

"

"

"

"

...

!

"

"

..

:

.

.

.

.

" "

"

" "

" : "
:" ()

" : "

" " " "

" "

" "

" :

...

" " ...

"

“ ”

“

”

()

()

“ ”

“ ”

“ ”

“

”

“

”

...

" "

" "

" "

" "

" "

" "

" "

" "

" "

" "

" "

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

“ ” “ ”

“ ”

“ ” “ ”

“ ”

...

...

“ ”

“ ”

“ ”

“ ”

“ ” “ ” “ ” “ ”

“ ” “ ”

“ ”

“ ”

“ ” “ ”

“ ” “ ”

“ ” “ ”

“ ”

“ ”

“ ” “ ”

“ ” “ ”

“ ” “ ”

“ ”

“ ”

“ ”

“ ” “ ” “ ” “ ”

“ ”

“ ” “ ” “ ” “ ”

“ ”

“ ”

“ ”

“ ”

" " " "

" "

" " " "

.

.

.

" "

.

.

" "

.

" "

" "

.

.

" "

" "

" " " " " "

" "

" "

.

" " " " " "

" "

"

"

"

...

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"

"



“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

“ ”

()

()

()

1

" " " "

"

"

"

" "

" "

" " "

"

" " " "

" "

...

" "

" " " " " "

" "

" "

.

.

.

" :

"

"

"

.

.

.

.

...

.

...

" :

" "

"

.

.

.

...

..

" "

.

()